

1. Purpose

To provide a fun and competitive environment for members representing Aforza Tennis Club in external inter-club leagues while clearly outlining the responsibilities of the club, team captains, and participants.

2. Club Responsibilities

The club **will**:

- Register teams in the appropriate inter-club leagues (Calgary Interclub Tennis) by the required deadlines.
- Assign available court times for home matches.
- Maintain a master interclub schedule to avoid conflicts with internal programming.
- Communicate important league-wide updates (e.g., league rule changes) to captains.
- Promote team tryouts and recruitment via email or on-site bulletin boards, as needed.
- Provide a coach to run the team tryout process and select players for the Teams.
- Provide club-branded team uniforms.
- Support dispute resolution if a situation arises that cannot be handled by captains or league officials.

3. Team Captain Responsibilities

Team captains are responsible for all team logistics, including:

Team Management

- Submit the team roster once received by Aforza's Tennis Manager following the team try-out process.
- Maintaining up-to-date contact info for all team members.
- Ensuring all players meet eligibility and membership requirements.
- Submit a request to Aforza on which balls they would like to use for their matches, 7 weeks prior to the start of the season.

Scheduling & Communication

- Confirming all match dates/times with Calgary Inter Club Tennis and the opposing teams.
- Arranging and sending reminders to players for practices and matches.
- Arranging substitutes if players are unavailable.

- Organizing food provision for home and visiting teams as per protocols set by Calgary Inter Club.

Match Day Duties

- Ensuring courts are prepared (balls, scorecards, etc.).
- Greeting visiting teams and ensuring sportsmanship.
- Recording and reporting scores to the league coordinator promptly.

Team Culture & Representation

- Fostering team cohesion and ensuring respectful conduct.
- Representing Aforza in a positive and professional manner.

4. Player Responsibilities

All participants **must**:

- Be active Aforza Tennis Club members in good standing.
- Prior to registering for team try outs make a commitment that if selected they will be available to participate in all league matches.
- Commit to attending matches and practices regularly.
- Notify captains well in advance of absences.
- Understand and follow league rules, including match format, scoring, and etiquette.
- Pay any shared costs, such as league and court booking fees food & beverage costs, balls.
- Act as ambassadors of the club by demonstrating sportsmanship and respect.

5. Communication Flow

- **League ↔ Captains:** All match scheduling and league communication handled by captains.
- **Club ↔ Captains:** Club shares major announcements, scheduling updates, or rule changes.
- **Captains ↔ Players:** Captains handle all internal team coordination and logistics.